

CITY OF NEWARK

Delaware

CONTRACT NO. 15-05

WATER TANK MIXER INSTALLATION

ADDENDUM NO. 1

March 25, 2015

1.1 PROJECT INFORMATION

- A. Project Name: WATER TANK MIXER INSTALLATION.
- B. Owner: CITY OF NEWARK.
- C. Owner Project Number: CONTRACT 15-05.
- D. Engineer: Pennoni Associates.
- E. Date of Addendum: March 25, 2015.

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum with their submitted proposal.
- C. The date for receipt of bids is unchanged by this Addendum.

1.3 ATTACHMENTS

- A. This Addendum includes the following attached documents:
 - 1. Pre-Bid Meeting Minutes and sign-in record on the following pages.

END OF ADDENDUM 1

**CITY OF NEWARK
WATER TANK MIXER INSTALLATION
CONTRACT 15-05
PRE-BID MEETING MINUTES, MARCH 24, 2015 AT 10:00 AM**

1. Sign-In and Introductions

- A. Thomas Coleman, PE– City of Newark, Director of Public Works and Water Resources
- B. Tim Filasky, PE – City of Newark, Deputy Director of Public Works and Water Resources
- C. Brian Miller, PE – Project Engineer, Pennoni Associates, Phone: (302)-351-5266
- D. **All Contractors must sign-in, the pre-bid meeting is mandatory and the email addresses provided will be used for future correspondence regarding project.**

2. Scope of Work

The project involves the installation of water storage tank mixing systems and associated electrical work. The Contractor shall furnish all the required labor, materials, equipment, and appurtenances necessary for the completion of the work.

3. Contractor Questions

- A. Any questions regarding the bidding process should be directed to Ms. Cenise Wright, Purchasing Administrator, at (302) 366 7000. (*Alternate Contact: Cathy Trykowski*)
- B. Technical questions during the bidding period should be directed in writing to Thomas Coleman II, PE, TColeman@Newark.de.us, 302-366-7000.

4. Bidder Qualifications

- A. No contract will be awarded to any bidder who in the judgment of the City is not a responsible bidder, or is not prepared with all the necessary experience, capital, organization and equipment to conduct and complete the work for which the bidder proposes to contract.

5. Delivery of Bids

- A. Each bid shall be submitted on the proposal form included herein. The proposal and all other required documents must be submitted in a sealed envelope clearly identified with the bidder's name and marked "City of Newark Contract No. 15-05, "WATER TANK MIXER INSTALLATION"
- B. Received until 2 PM, April 7, 2015 at the Purchasing Office, Newark Municipal Building, 220 South Main Street, Newark, DE.

6. Bid Requirements

- A. Proposal Form
- B. 5% bid bond, certified check or cashier's check
- C. Insurance documentation.
- D. Bids will be accepted as sealed hardcopies only, no faxes or emails accepted.

7. Opening of Bids

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A. Bids will be opened after 2:00 pm and read aloud.

8. Bid Documents

A. General Provisions, Scope of Work, Proposal Form, Bid Bond Form, Specifications. *The bid document is available at <http://www.cityofnewarkde.us/bids.aspx>.*

9. Project Deadline

A. 90 calendar days (~ 3 months) from execution of Contract (*Notice to Proceed*).

10. Addenda

A. Addenda will be posted on the City's web site.

11. Working Hours

A. Monday thru Saturday – 7 AM to 5 PM

12. Contractor's Liability Insurance

A. General Provisions Item 19 Liability Insurance outlines the insurance requirements for the contract.

13. Permits (Scope of Work Item 3)

The Contractor shall perform the work in accordance with all local, state and federal laws and ordinances.

A. A City of Newark Contractors License is required for the work.

B. Permit fees will be waived by the City.

14. Coordination (Scope of Work Item 4)

A. Windy Hills Storage Tank is also included in Contract 15-04 Windy Hills Tank Repair and Painting. The Contractor will be required to coordinate work of this contract with the contractor for Contract 15-04 Windy Hills Tank Repair and Painting.

15. Security and Site Access (Scope of Work Item 7)

A. The Contractor is responsible for security of his equipment and materials related to the work.

B. The Contractor is responsible to maintain the work site in a safe and orderly manner. The Contractor must provide sanitary facilities on site for the duration of the project.

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16. Questions?

Q: Is a professional engineer seal and signature required for the electrical design?

A: A professional engineer must seal and sign design drawings for power system modifications and additions. A professional engineer seal and signature will not be required where the existing service is capable of handling the addition of the mixer circuit.

Q: Can tanks be drained for installation?

A: Draining will be considered on a per tank basis as determined by the City of Newark Public Works and Water Resources Department.

Q: Does each site have power available?

A: Yes. Power modifications or upgrades will require coordination with the City of Newark Electrical Department.

Q: Do the tanks have access hatches?

A: Yes.

Q: Are modifications to the tanks permitted?

A: Modifications may be necessary for installation of power feeds and equipment. The integrity of the tank shall be maintained at all times and modifications shall be observed by an authorized representative of the City.

Q: What type of conduit is required?

A: PVC or galvanized conduit matching materials already in place at each tank site. Conduit shall be painted to match other conduits or tank color as existing.

Q: When is the deadline for questions?

A: Question period ends seven (7) days prior to bid opening.

Q: Will hole drilling require tank draining?

A: Construction means and methods are to be determined by the Contractor. It is expected that the work can be completed without draining the storage tanks. Draining will be considered on a per tank basis as determined by the City of Newark Public Works and Water Resources Department.

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Q: What is the weight of the mixers?

A: Contractor should verify weights of installation materials through manufacturer's representatives. Based on product information provided the Grid Bee GS-12 weighs 70 lbs. and the Pax units weigh between 45 and 55 lbs.

Q: Are any Office of Drinking Water Permits required?

A: Office of Drinking Water Permits are not required for this scope of work.

17. Additional Items

- A. Newark staff made sites available to attendees after the meeting. Other site visits must be coordinated with City of Newark Public Works and Water Resources staff. All potential bidders should make arrangements to visit the sites prior to bid.*
- B. The quantity of the contract may be revised to meet the City's budget restraints.*
- C. This project does not require prevailing wage rates.*

CONTRACT NO. 41

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PRE-BID MEETING ATTENDEES

NAME	COMPANY NAME & ADDRESS	PHONE NO. & EMAIL ADDRESS
AK McCRACKEN	PUMPING SOLUTIONS INC.	717 259 5779
Jeremy Kalmbacher	White Marsh Environmental ^{Dover,} DE	302-747-1327 jkalmb@turwater.com
Tim Tackett	White Marsh Envir. ^{Dover} DE	302 238 8217 TTackett@Turwater.com
Jonathan Hunsinger	Derstive Company	(615) 723-4798 Jona@Derstive.org
Corey Sunday	Johnston Construction	(717) 409-2816 CSunday@BRElectrical-Contractors.com
JAMIE BISCOE	SUPERIOR ELECTRIC SERVICE ^{36 GERMANTOWN DR WILM, DE}	302 658-5949 JAMIE@SUPERIOR ELECTRIC.BIZ
Mysunay Cotton		heather@classicprotectivecoatings.com